

Minutes

Village Board of Trustees

March 10, 2016

A meeting of the Village of Horseheads Board of Trustees was held on the above date at 7:00 p.m.

Present were:

Village Board and Staff

Mayor Louise McIntosh
Trustee Mike Skroskznik
Trustee Brad Lytle
Trustee Pat Gross
Trustee Bill Goodwin
Village Attorney John Groff
Clerk-Treasurer Sharron Cunningham

Manager's Asst. Rachel Baer
Parks Dir. Nate Nagle
DPW Chris Lawrick
PB Chair Mike Stenpeck

Others Present

Mike Krusen, STEG
Steve McIntosh, Renwick Ln.
Wayne Brubaker, Gardner Rd.
Dave Padgett, W. Franklin St.
Barb Trimmer, Elm. Hts.
Ed Lutomski, Bethany
Aileen Lutomski, Lemae Drive
Megan Collins, Bethany
Debbie Hicks, Gardner Rd.
Jane Nogaret, Biltmore Dr.

Betty Empson, Elm Hts.
Jean Bilson, Taylor Rd.
Glenn Banfield, Shelbourne St.
Mike Swasta, Watkins Rd.
John Pine, W. Broad St.
Al Edwards, Town of Hhds.
Mary Change, Kennedy Dr.
Elliott Blauvelt, Fletcher St.
Pat Dandrea, Taylor Rd.
Steve Pfeifer, Taylor Rd.

Resolution by Trustee Lytle, seconded by Trustee Gross

BE IT RESOLVED, that the reading of the minutes of the Board of Trustees Meeting of February 25, 2016 be dispensed with and the same stand approved as entered by the Clerk.

Roll Call Vote:

Mayor McIntosh	Aye
Trustee Skroskznik	Aye
Trustee Lytle	Aye
Trustee Gross	Aye
Trustee Goodwin	Aye

Financial Report:

Clerk-Treasurer Cunningham reviewed reports put in packets. Difference between previous and current yr for expenses is 28K. That was due to Koppers Pond. Right now we are still ahead. General revenue - previous year was less, due to forfeited fines, etc. Water expenses - 1100 lower, due to well utilities. Water revenue, less by 12K due to bulk water sales being down. At this point we are in the good 315K. Revenue was higher than expenses, which is what we want. Still doing very good. Budget going very well.

Trustee Lytle - could you address what we just rec'd as far as taxable assessed property values, and the reduction.

Sharron - our total assessed valuation was reduced by \$8 Million. I'm getting info from Town. They say it was due to Anschutz, Beldins, and several other properties whose assessed value was changed. This changes what we use to calculate our tax per thousand. That does affect our fund balance as far as taking more out of that.

Trustee Lytle - first glance looks like \$97,000 less under the property cap.

Sharron - yes that is correct.

Resolution by Trustee Gross, seconded by Trustee Lytle

BE IT RESOLVED, that the minutes of the Planning Board Mtg. of February 23, 2016 be received and placed on file in the Village Clerk's Office.

Roll Call Vote:

Mayor McIntosh	Aye
Trustee Skroskznik	Aye
Trustee Lytle	Aye
Trustee Gross	Aye
Trustee Goodwin	Aye

Resolution by Trustee Lytle, seconded by Trustee Goodwin

BE IT RESOLVED, that the following police vehicle is hereby declared as surplus, and Acting Village Manager Louise McIntosh is hereby authorized to dispose of same, either by sale or as scrap, if same has no value:

2008 Ford Crown Victoria
(145,000 miles, VIN #.....58248)

Roll Call Vote:

Mayor McIntosh	Aye
Trustee Skroskznik	Aye
Trustee Lytle	Aye
Trustee Gross	Aye
Trustee Goodwin	Aye

Resolution by Trustee Gross, seconded by Trustee Skroskznik

WHEREAS, all municipalities, including the Village of Horseheads have the power and authority to contract for the purpose of renting, leasing, exchanging or borrowing of machinery and equipment, with or without operators, with other municipalities, and

WHEREAS, all municipalities, including the Village of Horseheads have the power and authority to borrow or lend materials and supplies to other municipalities, and

WHEREAS, it is hereby determined that the Village of Horseheads and other municipalities have machinery and equipment which is not used at all times but lie idle during certain periods, and

WHEREAS, it is determined that the Village of Horseheads and other municipalities often have materials and supplies on hand which are not immediately needed, and

WHEREAS, it is hereby determined that by the renting, borrowing, exchanging or leasing of highway machinery and equipment and the borrowing or lending of materials and supplies, the Village of Horseheads and other municipalities may avoid the necessity of purchasing certain needed highway machinery and equipment and the purchasing of or keeping a large inventory of certain extra materials and supplies, thereby saving the taxpayers money, and

WHEREAS, it is recognized and determined, from a practical working arrangement, that no program of borrowing, exchanging, leasing or renting of highway machinery and equipment or borrowing or lending of materials can be successful if each individual arrangement or agreement has to receive prior approval by the Village Board and governing board of each of the other municipalities which may be parties to such agreements, since such agreements must often be made on short notice and at times when governing board are not in session , and

WHEREAS, it is incumbent upon each municipality to design a simple method whereby materials and supplies, equipment and machinery, including the operators thereof, may be quickly obtained with a minimum of paperwork and inconvenience and with a swift approval process, and

WHEREAS, it is the intent of this Village Board to give the Director of Public Works the authority to enter into renting, exchanging, borrowing and lending agreements with the persons serving in similar capacities in other municipalities without the necessity of obtaining approval of the Village Board prior to the making of each individual agreement, and

WHEREAS, a standard contract has been prepared which is expected to be adopted and placed into effect in other municipalities which contract will grant the person holding the position comparable to that of superintendent authority to make similar agreements, and

WHEREAS, it is hereby determined that it will be in the best interests of the Village of Horseheads to be a party to such an agreement, and

NOW, THEREFORE, BE IT RESOLVED, that the Village Manager of Village of Horseheads is hereby authorized to sign on behalf of the Village, the attached contract.

Roll Call Vote:

Mayor McIntosh	Aye
Trustee Skroskznik	Aye
Trustee Lytle	Aye
Trustee Gross	Aye
Trustee Goodwin	Aye

7:10 pm - Public Hearing: Pathways, Rezoning of 800 W. Broad St.

Atty. Groff opened the public hearing for rezoning of 800 W. Broad St.

Mike Swasta, Watkins Rd. - distributed copies of my comments I made at the last board meeting. I'm in favor of the rezoning. With two suggestions. Street trees (read from zoning code). At this time no street trees exist on the W. Broad St. property line. Also, you should stipulate a condition that a portion of the front area is to be developed as public park space. Extension of courtyard.

Al Edwards, No. Co. Seniors - our organization won't have any place to meet after Pathways moves in here. Will be displaced as of the last day of June. There are 200 members of our org. We've been so fortunate to have had this space at no cost. Pathways has a strong record in the community. My concerns: using ½ bldg. and renting the other half. In light of tax breaks, I would like to think that the Village could realize some tax income from that building. It would be nice if Pathways took a step to provide a PILOT or something. I'm not a big fan of corporate tax breaks unless they have a positive impact on the community. I'm also concerned what PUD means. I know that they have to come back to this Board for any changes, but I'm not sure what the limitations are. I welcome this company but am also concerned that ½ that building is space that should be taxable. Also I believe the school has contract for ball fields. I would hope that Pathways maintains that space because it would save a substantial investment on the part of the Village to have to replace those two fields.

As nobody else came forward to speak, Atty. Groff declared the public hearing closed.

D&A: Pathways, Rezoning of 800 W. Broad St. - TO BE TABLED

Atty. Groff - the Village and the applicant have been in discussions regarding compliance for rezoning to PUD. One of the elements is the compliance with open space requirement 25%. Portion of parcel now devoted to recreational purposes is under a plan for future utilization in the same manner. It will continue to be utilized by the school. The Village Parks Director has studied the use of the property and potential future use to comply with this requirement. That aspect seems to be well received by applicant. Discuss has initiated about future use. Those discussions need to be more formalized before they can come back to this Board.

Mayor McIntosh - I felt the meeting with Pathways went very well. We want to make sure we have everything ready before we rezone.

Trustee Lytle - these two issues, street trees and the North County Seniors - I want to make sure those two items will be in the conversation.

Mayor McIntosh - they were and continue to be.

The Board tabled the matter until the next meeting.

Presentation by STEG

Mike Krusen from STEG made a presentation regarding the latest STEG activities:

- STEG is economic development agency for Chemung County
- Supports Chemung County Industrial Development Agency too
- Village has been generous with their contributions
- Back in December our region was awarded the revitalize grant of \$500M
- Roughly 8 counties that will benefit from that
- First \$30M of the first \$100M, we get \$6.6M - Cameron Fab got a grant for renovations
- Demets rec'd \$3M grant
- Anchor Glass was also a recipient
- STEG has set up focus areas regarding this grant: I86 innovation corridor; Business and tech/ innovation and development; infrastructure; workforce attraction - those are the four focus groups.
- What we hear is good incentives but the really look for strong workforce.
- One of the work groups will be Vibrant communities. Refresh Elmira. Its important that Elmira does well.
- Medical school coming into Elmira college starting in 2017. At some point they may build a medical school - in the future. STEG taking leadership role in all this.
- Working with HOST in the Village regularly.
- Fedex is going strong. 165 employees
- Closed on loan for Louies Pizza.
- Macy's leaving the mall but Mall is having good news soon - Possible convention center
- Airport thriving - sold former restoration hangar.
- Made Sikorsky pay off all the bldgs and provide money for us to manage them.
- More access to land along I86. Prime for additional development there.

Mayor McIntosh - at one point the Village had talked about a connector road between Routes 13 and 14. What is the status of that.

Mr. Krusen - this has been tabled. We applied for grants for this, but neither time did we get enough points. With the natural gas industry in decline it makes it more complicated to get that funded. Would cost \$12-14M at least. I don't think that's possible for quite some time. Schlumberger is a shell of what they were before. HOST train traffic has declined dramatically.

Mr. Krusen - Airport Corporate Park - former Corning Financial Services Bldg. will be home to an e-commerce company that will bring 400 jobs to the area.

Trustee Gross - how much money was allocated to the Village.

Mr. Krusen - not exactly allocated to a specific location. That is what steering committees will work on.

Trustee Gross - Hanover Square - is STEG going to be able to help get the bldgs renovated.

Mr. Krusen - Vibrant Community group is for that purpose. And infrastructure committee.

Ongoing Items

- Comprehensive Plan - Sub-Committee Report:

Mayor McIntosh - reminded Board about this report that was submitted. Board received copies. Please review and in April we want to take a look at this. Thanked Mike Stenpeck and Dave Radin and Pat Gross and others who sat on this committee.

- Blostein Blvd. - Waiting for Proposal of Recommendations

Trustee Gross brought up that we are working with County, waiting for their proposal for this. Any of our residents that hoped it would be open by April, it won't be. But the pit is still open M-F. And will be open on Saturdays starting in April.

Trustee Gross - I talked to Matt Mustico - thought Andy Avery would be bringing in proposal very shortly.

- Sales Tax - John Groff waiting for Board comments re: ltr to state reps

Mayor McIntosh - everyone was supposed to get back to John on comments for this letter. So we either let this go away, or get your comments to him. He needs to know specifically what you are looking for so he knows what to ask the State. If you have any specifics please share them with him.

Atty. Groff - question was the County is receiving sales tax, and disburses, and there is no detail that the county received with these payments. Displeasure expressed about this. Idea that there should be more info provided by state on the pmt the county received. County Treasurer says he has records on what is paid out, etc. Also has info on what sales tax is being paid by particular entities, but that's really not info that is to be disclosed publicly. If there is some kind of addit'l data you want from the state, we would communicate to our reps on what more info we would like.

Trustee Lytle - I think they collect sales tax by zip code, I would like to start conversation with our reps. Ask them what they think we can do about it. They must collect that data, because if its in a different county they could have a diff tax rate. They must have this data, they just aren't sharing it.

Disc. Ensued.

It was agreed to maybe ask the reps to come and talk to us. Brad Lytle to invite state reps to a future meeting.

Resolution by Trustee Lytle, seconded by Trustee Gross, that an item regarding the Code Enforcement Officer be added to the agenda.

Roll Call Vote:

Mayor McIntosh	Aye
Trustee Skroskznik	Aye
Trustee Lytle	Aye
Trustee Gross	Aye
Trustee Goodwin	Aye

Resolution by Trustee Gross, seconded by Trustee Lytle

WHEREAS, this Board approved the establishment and funding of a Code Enforcement Officer position at its meeting of February 25, 2016, and

WHEREAS, it has become necessary to modify that resolution.

NOW THEREFORE BE IT RESOLVED, that the above-noted resolution is hereby amended to establish a Code Enforcement Officer position in the Village at an annual salary of \$34,000.00. This resolution shall not require any budgetary adjustments. This resolution shall be effective immediately and compensation will commence upon the filling of the position.

Roll Call Vote:

Mayor McIntosh	Aye
Trustee Skroskznik	Aye
Trustee Lytle	Aye
Trustee Gross	Aye
Trustee Goodwin	Aye

Audience Participation

Debbie Hicks, Gardner Rd. - thanked DPW and members of community for work on St. Patricks Day parade.

Mike Swasta, Watkins Road - asked about the Code Enf. position. Does he have all the certification and background in construction. That is very important for this position. I believe the Village does need a full time Code Officer as well as a Comm. Svce. Officer for property maintenance. Can't be done by one person.

Barb Trimmer, Elm. Heights - spoke about North County Seniors - many members from outside the area. No place here locally to get together. Many activities for seniors over there. And getting a lot of new members. Hoping you can help us to stay there. Provides socialization for all of us. Also offer lunch for seniors two days a week.

Manager's Report

Mayor McIntosh read and discussed her report, and distributed paper copies:

- Spent a good deal of time on the code dept.
 - Gave a proposal to the town for training Mon. March 7
 - Bob is resigning as of March 31
 - These 3 weeks he will
 - complete all the necessary paper work to be submitted to the Town
 - turn in a project & time sheet weekly
 - work Mon. & Wed. full day, Thurs. half day 20 hours.
- Met with Pathways re: PUD, John & Nate were present
 - All had great ideas
 - John & Nate will write up a proposal
- Met with the North Bicycle Study group: the presentation is in my office if you'd like to review it.
- Pat Hinman & I met with the Town of Horseheads assessors dept. & mapped out a plan for the future
- John, Brad & I attended a Koppers Pond meeting. John will give you the results.
- NYS Court facility auditors were here Thurs. March 10. They will be sending us their findings.
- Matt Mustico, Pat Gross & I met with Wendell re: the lighting project. It is scheduled to be completed on time in April, although there will be a few lights that are on back order that will need to be completed at a later date.
- Water:
 - Spoke with Wendell re: water meters. We have access to the notes In-line made for residences where they were unable to install the meters. Will give this to Chris Monday to research for current complaints.
 - The front office has done an amazing job with all of the issues re: the new meters & billing.
 - I have the new water quality report. Please rest assured our supply is of top quality.
- Nate and I met with the garden club. Plans are in place for flowers in the square this year, both hanging baskets & planters.
 - Parks n Rec has done an excellent refurbishing the planters. Thank you.
- Waiting for a proposal from the county for Blostein Blvd.
- DPW updates:
 - Thorne St. pit is open Mon. – Fri. Sat. will open 10am -2pm beginning April 2. Brush pick up will be April 4-18.

- LED lights will be installed in Linear Park and the underpasses soon. This will be a big savings.
- The Path completion is hold due to parade
- St. Patrick's parade: Village employees have pitched some serious time, thank you.
 - Parks n Rec has been working with the committee
 - DPW has done a great job of route cleanup & hanging the flags
 - Fire Dept. is ready
 - Police Dept. is providing security for the festival

Trustee Lytle - talked about Koppers Pond Mtg. Atty. Groff brought everyone together for a meeting. They think we're through discovery portion. We are now near the end. Then there will be some resolution. It was discussed at that meeting that we should contact Leo Brausch to speed things along. But it looks like the money we have to pay has stopped for the moment. If we are found that we are not responsible then we get all that money back. Or it could be a percentage.

Mayor McIntosh reported on the following items:

- Court security audit was today. They will send us their findings.
- Put copies of the water quality report in your packets.
- Garden Club - flowers will be back in the planters in the square this year. Thanked Nate for getting all the planters refurbished.
- Brush pick up will be 2 weeks long - April 4-18
- Proposals from Community Progress are in your packets. Please review.
- Sister city group arrives this weekend.

Trustee Gross:

- Toured with Matt Mustico around the Village, showed me roads that will be done this summer. Manhole covers etc. will get lifted.
- Wendell mtg. went well. They are doing a good job with the new street lights.

Trustee Skroskznik:

- Its budget time, consumes a lot of time, and sometimes we have to make very difficult decisions. Thanked Sharron for her work and the workshop. Thanked Mayor for her work as Acting Village Manager. Says she should be compensated for wearing two hats. I just want to thank her, and I plan on discussing with board members about perhaps compensating whoever is acting manager.

Trustee Lytle:

- I have a report from the Police Chief. I think we should all look at this, were not immune here. There are a lot of things happening in our neighborhoods. Our PD is doing outstanding job. Chief stickler is doing an excellent job. Two part time officers start soon, very appreciative of PBA for agreeing to this.
- Commend Sharron for great budget workshop.
- Also, our Acting Village Mgr is doing a lot. And I wouldn't be opposed to looking at some kind of compensation for the hours she is putting in, plus as Mayor. I'd be willing to discuss that at a future date. Maybe at the next meeting.

Mayor McIntosh commented - This is not agreeable with me. I just want the Village to succeed. It's about everyone doing their jobs. Money compensation is not something I'm looking for, but thank you.

Trustee Goodwin:

- Code Enf. Dept. - no report since it was already on the agenda.
- Courts - I did attend court for Judge Brockway. Then attended Judge Tarantelli's court. Both judges were surprised to see a Trustee attend sessions. I'll come back next month too and I encourage others to do this.
- I agree about Village Manager compensation. Because its time away from your family. We do need to discuss this.

Atty. Groff:

- Working on empire video franchise agmt
- Special Board Mtg. yesterday we adopted resolution on part time police officers.

Parks Director Nagle:

- Cheers for Charity program. They donated 3K to Childrens Miracle Network.
- St pats parade - 55 units so far.

Mayor McIntosh:

- Next Wednesday is a budget workshop at 3pm

As there was nothing further to come before the Board, the meeting was adjourned at 8:30 p.m.
/rmb