

**Minutes**

**Village Board of Trustees**

**December 16, 2010**

A meeting of the Village of Horseheads Board of Trustees was held on the above date at 7:00 p.m.

Present were:

**Village Board and Staff**

Mayor Donald Zeigler  
Trustee Ron Swartz  
Trustee Larry Clark  
Trustee George Koliwasky  
Village Manager Walt Herbst

Clerk-Treasurer Sharron Cunningham  
Fire Chief Arthur Sullivan  
Parks Dir. Nate Nagle  
DPW Dir. Matt Mustico

**Others**

Dave Padgett, W. Franklin St.  
Jack Nickerson, Old Ithaca Rd.  
Ray Colwell, Hickory Grove Rd.  
Richard Halstead, Wellsburg  
Les Hartman, Breesport  
Michael Lehman, Moss Hill Rd.

Scott McGrain, Gardner Rd.  
Tom Pastrick, Horseheads  
Mike Swasta, Watkins Rd.  
Tess Banfield, Catalpa Dr.  
Girl Scout Troop #223

Mayor Zeigler noted that Trustee Peters was absent, but listening on the speaker phone.

Mayor Zeigler welcomed Matt Mustico. He is now helping us through a shared services agreement to be our DPW Director.

Resolution by Trustee Swartz, seconded by Trustee Clark

BE IT RESOLVED, that the reading of the minutes of the December 6, 2010 Board of Trustees Organizational Meeting be dispensed with and the same stand approved as entered by the Clerk.

Roll Call Vote:

Mayor Zeigler: Aye  
Trustee Swartz: Aye  
Trustee Koliwasky: Aye  
Trustee Clark: Aye

Resolution by Trustee Koliwasky, seconded by Trustee Swartz

BE IT RESOLVED, that the audit of bills as listed below be received and approved for payment when in funds:

General Fund	\$669,963.89
Water	\$111,744.55
T/A	\$15,762.24

AND BE IT FURTHER RESOLVED, that \$18,680.00 be transferred from the Capital Reserve Fund for costs associated with the demolition at 901 South Ave (LRC).

Roll Call Vote:

Mayor Zeigler: Aye  
Trustee Swartz: Aye  
Trustee Koliwasky: Aye  
Trustee Clark: Aye

Resolution by Trustee Koliwasky, seconded by Trustee Swartz

BE IT RESOLVED, that the final Audit Reports prepared by Richard McNeilly, CPA for the Village of Horseheads' Fiscal Year ending May31, 2010, and for the Village Justice Court for Fiscal Years ending May 31, 2009 and May 31, 2010, be received and placed on file in the Village Clerk's Office.

Roll Call Vote:

Mayor Zeigler: Aye  
Trustee Swartz: Aye  
Trustee Koliwasky: Aye  
Trustee Clark: Aye

Presentation by Horseheads American Legion: Les Hartman from the Legion came forward. They are donating funds to the Village and Town Fire Departments, and to the Horseheads PBA. He presented \$1,000 check for the Horseheads Fire Department, \$1,000 for the T&C Fire Department, and \$1,000 to Horseheads PBA.

He presented the donations, and then presented a commemorative snowflake to Mayor Zeigler. It is from our National Commander from Alaska who visited our Legion recently. He also read a list and gave it to the Board of the people that support the Legion.

Motion by Trustee Koliwasky, seconded by Trustee Clark, that the following item be added to the agenda:

- Designate Director of Public Works

Roll Call Vote:

Mayor Zeigler: Aye  
Trustee Swartz: Aye  
Trustee Koliwasky: Aye  
Trustee Clark: Aye

Resolution by Trustee Swartz, seconded by Trustee Clark

WHEREAS, the Village of Horseheads has entered into an intermunicipal cooperation agreement with the Town of Elmira for the latter to provide Department of Public Works supervisory services, and

WHEREAS, the Town of Elmira has employed Matt Mustico, and may hereafter from time to time employ others in the capacity of Highway Superintendent, and

WHEREAS, it is the desire of this Board that the Highway Superintendent of the Town of Elmira be authorized and empowered to perform the duties and responsibilities of the position of Director of Public Works for the Village of Horseheads, excepting those relating to the operations of the Village of Horseheads water system which require various licenses from the NYS Department of Health, as well as such powers, duties and responsibilities as are granted to the Director of Public Works by law and the Village Code.

NOW THEREFORE BE IT RESOLVED, that such individuals as are employed by the Town of Elmira as Highway Superintendent and assigned, pursuant to the above noted agreement, to supervise the Village of Horseheads Department of Public Works be and they hereby are empowered with all of the duties and responsibilities of Director of Public Works, as more specifically provided in said agreement. Pursuant to Village Law Section 3 300 such individuals may, in lieu of residing in the Village of Horseheads, reside within Chemung County.

Roll Call Vote:

Mayor Zeigler: Aye  
Trustee Swartz: Aye  
Trustee Koliwasky: Aye  
Trustee Clark: Aye

Mayor Zeigler welcomed the Girl Scout Troop #223.

Trustee Koliwasky requested a BOT workshop on January 4<sup>th</sup> regarding what we are looking for regarding next year. After a brief discussion, everyone agreed to have a workshop on January 4, 2011 at 8:00 a.m.

Manager Herbst said he gave Girl Scout Troop 223 a tour of our police department and fire department - good experience.

Manager Herbst:

- the workshop is a good idea. Would like to know what the Board is looking for as far as the upcoming budget.
- Sales Tax report is \$25,000 over last year.
- Went over the Rules of Board Meetings – public speakers must direct comments to the Board - limit to 5 minutes - speaker can not yield time to someone else.

Officer Scott McGrain - our K9 dog officer past away - thanked Fire Department and Village Board for attending the memorial.

Dave Padgett, W. Franklin St. - are we replacing the K9 - definitely need to.

Mayor Zeigler - will be looking into it.

Girl Scouts thanked the Manager for the tour and thanked Fire Department and Police Department

As there was nothing further to come before the Board, the meeting was closed at 7:35 p.m.

/rmb