

**Minutes**

**Village Board of Trustees**

**June 20, 2013**

A **Special Meeting** of the Village of Horseheads Board of Trustees was held on the above date at 9:00 AM. Present were:

**Village Board and Staff**

Mayor Donald Zeigler  
Trustee Ronald Swartz  
Trustee George Koliwasky  
Trustee Larry Clark  
Village Manager Walt Herbst

**Absent:**

Trustee Mike Skroskznik

**Others Present**

Rick McNeilly, CPA

Richard McNeilly reviewed his audit reports of the Village Justice Court for FY ending May 31, 2011, and FY ending May 31, 2012 with the Board. He emphasized that the parking tickets process is in need of a solution.

Resolution by Trustee Clark, seconded by Trustee Swartz

BE IT RESOLVED, that this Board hereby receives the Financial Statements for the Village Justice Court for FY ending May 31, 2011, and FY ending May 31, 2012 as prepared by Richard McNeilly, CPA.

Roll Call Vote:

Trustee Swartz	Aye
Trustee Clark	Aye
Trustee Koliwasky	Aye
Mayor Zeigler	Aye

Resolution by Trustee Clark, seconded by Trustee Koliwasky

BE IT RESOLVED, that the Manager is authorized to purchase the SEI Parking Software at a cost of \$2,300.00 to gain control and improve management of the parking ticket process. Funds to come out of the Police Department budget.

Roll Call Vote:

Trustee Swartz	Aye
Trustee Clark	Aye
Trustee Koliwasky	Aye
Mayor Zeigler	Aye

Following discussion regarding Section IV - Code of Conduct, of the current Village Employee Manual, the following motion was made:

Motion by Trustee Clark, seconded by Trustee Koliwasky, that Section IV of the Employee Manual - Code of Conduct - paragraph #11 be revised to add Village Board Members and the Village Manager to the language. Paragraph #11 will now read as follows:

“11. No employee, other than Police Officers, *Village Board Members, and the Village Manager*, shall keep, carry or maintain any firearm of any kind, nor any other weapon, whether concealed or not concealed, on Village premises.”

Roll Call Vote:

Trustee Swartz	Aye
Trustee Clark	Aye
Trustee Koliwasky	Aye
Mayor Zeigler	Aye

Discussion ensued regarding health insurance, the County’s health plan, and what the impact of ObamaCare will have on the Village. There are many more questions than answers.

Discussion ensued regarding sales tax and the latest initiatives of the County for modifying sales tax formula.

As there was nothing further to come before the Board, the meeting was adjourned at 10:30am.

/rmb