

# Minutes

## Village Board of Trustees

March 28<sup>th</sup>, 2019

A meeting of the Village of Horseheads Board of Trustees was held on the above date at 7:00 p.m. Those present were:

<u>Village Board and Staff</u>	
Mayor Rob Maloney Trustee Pat Gross Trustee Bill Goodwin Trustee Mike Skroskznik Trustee Mark Cronin Village Manager Nate Nagle	Village Atty. John Groff Manager's Assistant Rachel Baer
<u>Others Present</u>	
Wayne Brubaker, Gardner Rd. Paul Rossi, Corning Debbie Hicks, Gardner Rd.	Tom Rupp, Tift Ave. Josh Amato, Winding Way News Media

Resolution by Trustee Goodwin, seconded by Trustee Gross

BE IT RESOLVED, that the reading of the minutes of the Board of Trustee Meeting of March 14<sup>th</sup>, 2019 be dispensed with and the same stand approved as entered by the Clerk.

Roll Call Vote:

Mayor Maloney	Aye
Trustee Gross	Aye
Trustee Goodwin	Aye
Trustee Skroskznik	Aye
Trustee Cronin	Aye

### Draft 2019-2020 Budget

Village Manager Nagle - We've had several budget meetings, and we proposed a 2% increase in taxes, which is another 11 cents per thousand of assessed valuation. We propose taking \$150K from tax stabilization, and \$30k appropriated from fund balance. Overall compared to last year decreasing expenses 6%.

Resolution by Trustee Gross, seconded by Trustee Skroskznik

BE IT RESOLVED, that the Tentative 2019-2020 Village Budget as prepared by Budget Officer Nathan

Nagle, and Clerk-Treasurer Donna Dawson is hereby received, and a public hearing regarding said budget is hereby scheduled for Thursday, April 11<sup>th</sup>, 2019 at 7:00 p.m.

Roll Call Vote:

Mayor Maloney	Aye
Trustee Gross	Aye
Trustee Goodwin	Aye
Trustee Skroskznik	Aye
Trustee Cronin	Aye

Discussion: Cemetery Rates - Tabled from 2/21/19

Village Mgr. Nate Nagle - this has been tabled a few times, but need to table again. We met with funeral directors. Looking at our current rates, they suggest we increase them to 800/grave from 600, and increase grave opening to 900 from 700. Also we are going through records to see what monies in the perpetual care fund is interest monies. Then we will come back to the Board with several options. Trying to close gap of revenues and expenses. After we get that figured out we can discuss columbariums, etc. Trend now is more cremations. Of those right now it's about 50/50 on what individuals do with ashes afterwards. Little more research we need to do. In two weeks we should present some options.

Trustee Goodwin - rates do need to be raised. But we should be careful with perpetual fund, we shouldn't take too much for upkeep in the future.

Mgr. Nagle - just the interest earned. So instead of building the perpetual fund we take all the interest for general fund. Not the principal portion. That is what we are looking at now. Trying to go back five years.

Trustee Cronin - Is there timeframe when we would have to start using the soccer field for the cemetery.

Mgr. Nagle - yes we will contact cemetery sexton on what is left in existing area. Still might have about 1000 graves in original portion.

Trustee Goodwin - what about discount for long standing residents. Any thoughts on this.

Mgr. Nagle - I mentioned that to funeral directors. They suggested not doing this because it can get complicated. What about out of town residents but they lived here when they purchased the plot. Or moved after living here. Or just moved into senior housing. Or one may ask a resident to buy it then transfer ownership to non-resident. Several scenarios that would make it difficult.

More discussion to come on April 11.

Motion by Trustee Cronin, seconded by Trustee Goodwin, that this matter be tabled until April 11, 2019.

Roll Call Vote:

Mayor Maloney	Aye
Trustee Gross	Aye
Trustee Goodwin	Aye
Trustee Skroskznik	Aye
Trustee Cronin	Aye

Resolution by Trustee Skroskznik, seconded by Trustee Gross

BE IT RESOLVED, that Clerk-Treasurer Donna Dawson is hereby authorized to transfer the funds indicated on the attached sheet.

Mgr. Nagle - you received these last week for review. No changes. We will have another list of these in mid-May.

Roll Call Vote:

Mayor Maloney	Aye
Trustee Gross	Aye
Trustee Goodwin	Aye
Trustee Skroskznik	Aye
Trustee Cronin	Aye

Resolution by Trustee Skroskznik, seconded by Trustee Gross

BE IT RESOLVED, that the minutes of the Traffic Commission Meeting of March 12th, 2019 be received and placed on file with the Village Clerk.

Roll Call Vote:

Mayor Maloney	Aye
Trustee Gross	Aye
Trustee Goodwin	Aye
Trustee Skroskznik	Aye
Trustee Cronin	Aye

Manager's Report

Village Manager Nate Nagle reported on the following items:

- Renewing contracts for natural gas, telephone, union clothing, computer server maintenance. All expire this week. Working on these for a couple of weeks.
- Sister city trip last week. Very successful visit.
- Last night I went to Woodstock 50 public meeting. Traffic engineer said one major route to the track will be from I86 - exit 52A right through Hhds. Some heavy traffic that week. Those that are camping, once they drive into the track they will not be able to move the cars. Those going for the day will park off site and be bused to the track. No number of tickets known yet. Coordinating it pretty well so far.

Trustee Gross - will they have addit'l police down near us.

Mgr. Nagle - 900-1100 security, 600 state troopers. This will also be discussed at the neighborhood watch meeting on 4/23. Chief stickler will be there.

- I'm attending a parks conference in two weeks. Will be talking to possible candidates for the Parks Director job.

- MEGA has selected May 8<sup>th</sup> for the public education session. 6-8pm. City of Elmira and Elmira

Heights will be hosting their own sessions.

- In your packet is an article on safest towns in NY. Village of Hhds ranked 5<sup>th</sup> safest in NYS. Data used is from 2017.
- Police - our newest officer will attend academy starting 4/8 - four months.
- Last week we had 4 officers go to marijuana legalization training. They will come back and train the other officers.
- Next week one laborer will take CDL test in Syracuse.
- All DPW attended safety training.
- Sean repaired 8 street lights - same issue - fuses.
- Another water break - Sayre St. Last couple of days they've been working on service repairs for water.
- Fire dept. had mutual aid in the Heights.

#### Audience Participation

Josh Amato, 213 Winding Way. We try to produce our own food. I've read that Chapter 80 of our code prohibits having live poultry. We should amend to allow for domestic chickens. Organic movement is growing. Code does cover noise as in dogs, etc. Could be the same. Being considered in Albany.

Deb Hicks, Gardner Rd., spoke about the recent St. Patrick's Parade. It is the only parade of its kind within 75 miles. It had 88 units and 5 bands. Many watched and participated. She stated that they never got any feedback from Board Members. Barb Skorzcwski was especially instrumental in organizing the parade. She said the Board should send her their appreciation.

#### BOT, Department Head Updates

Trustee Goodwin:

- Attended welcome dinner for Sister City
- We all loved the parade. Would like list of committee members

Trustee Gross:

- Attended welcome dinner for Sister City.
- DPW have been working so hard repairing water leaks, etc.
- Thanked St. Patrick's parade committee for their hard work.

Trustee Skroskznik:

- Parade was a great event.
- Neighborhood Watch Meeting on April 23<sup>rd</sup> at 7pm

Trustee Cronin:

- My family attended parade and loved it

Atty. Groff:

- Nate and I working on 3<sup>rd</sup> draft of small cell antenna law. Permit forms to go along with that soon. Will cover both cell towers and small cell antennae

Mayor Maloney:

- Parade was wonderful. I'm in the Fire Dept. and we sold out dinners this year, which is because of the parade. We raised quite a bit of money. Thanked those on the committee.

As there was nothing further to come before the Board, the meeting was adjourned at 7:44 pm.

/rmb

DATE	FROM	TO	AMOUNT	COMMENT	BOARD APPROVE
10/31/2	01.1910.5472		\$	WORKERS COMP PREM BILLING	11/8/2018
10/31/2		01.9040.584	\$	WORKERS COMP PREM BILLING	11/8/2018
10/31/2	01.1420.5100		\$	XFER GROFF SALARY TO CONTRACT	11/8/2018
10/31/2		01-1420-544	\$	XFER GROFF SALARY TO CONTRACT	11/8/2018
10/31/2	01.3120.5100		\$	XFER FROM FITZGERALD SALARY LINE	11/8/2018
10/31/2		01.3120.545	\$	XFER FROM FITZGERALD SALARY LINE	11/8/2018
10/31/2	01.7140.5413		\$ (200.00)	COVER EXP IN MATL SUPPLIES	11/8/2018
10/31/2		01.7140.541	\$ 200.00	COVER EXP IN MATL SUPPLIES	11/8/2018
10/31/2	01.8810.5440		\$ (200.00)	CEMETERY OVERTIME	11/8/2018
10/31/2		01.8810.510	\$ 200.00	CEMETERY OVERTIME	11/8/2018
10/31/2	02.9420.570		\$	BOND INTEREST	11/8/2018
10/31/2		02.9720.570	\$	BOND INTEREST	11/8/2018
10/31/2	01.1990.547		\$	NYS HOMES & COMMUNITY RENEWAL MAIN ST	Aug-18
10/31/2		01.6989.544	\$	NYS HOMES & COMMUNITY RENEWAL MAIN ST	Aug-18
10/31/2	01.1325.5453		\$ (35.00)	XFER TO OFFICE SUPPLIES	11/8/2018
10/31/2		01.1325.541	\$ 35.00	XFER TO OFFICE SUPPLIES	11/8/2018
11/30/2	01.1623.5460		\$	XFER TO VILLAGE HALL NETWORK SUPPORT FROM	
11/30/2		01.1623.546	\$	XFER TO VILLAGE HALL NETWORK SUPPORT FROM	
11/30/2	01.5110.5413		\$ 400.00	XFER TO STREETS CLOTHING FROM REPAIRS	
11/30/2		01.5110.544	\$ (400.00)	XFER TO STREETS CLOTHING FROM REPAIRS	
11/30/2	02.1620.5497		\$	XFER TO GASB 45 FROM MAT'L SUPPL	
11/30/2		02.1620.541	\$	XFER TO GASB 45 FROM MAT'L SUPPL	
11/30/2	02.1623.542		\$	XFER TO NETWORK SUPPORT FROM CLERK	
11/30/2		02.1623.546	\$	XFER TO NETWORK SUPPORT FROM CLERK	
11/30/2	02.8340.5100		\$	XFER TO OVERTIME FROM RETRO	
11/30/2		02.8340.510	\$	XFER TO OVERTIME FROM RETRO	
3/1/201	01.8140.5410		\$	XFER TO SNOW REMOVAL- SALT	
3/1/201		01.5142.541	\$	XFER TO SNOW REMOVAL- SALT	
3/1/201	01.3410.5484		\$	XFER REQ A. SULLIVAN	
3/1/201		01.3410.545	\$	XFER REQ A. SULLIVAN	
3/1/201	01.3410.5490		\$	XFER REQ A. SULLIVAN	
3/1/201		01.3410.545	\$	XFER REQ A. SULLIVAN	
3/1/201	01.3410.5490		\$ 500.00	XFER REQ A. SULLIVAN	

DATE	FROM	TO	AMOUNT	COMMENT	BOARD APPROVE
3/1/201		01.3410.540	\$ (500.00)	XFER REQ A. SULLIVAN	
3/1/201		01.3410.541	\$	XFER REQ A. SULLIVAN	
3/1/201	01.3410.5443		\$	XFER REQ A. SULLIVAN	
3/1/201	01.1620.5417		\$	GASB 45	
3/1/201		01.1620.549	\$	GASB 45	
3/1/201	01.1620.5437		\$	XFER FROM PR PROCESSING TO CONTRACTED SERV	
3/1/201		01.1620.544	\$	XFER FROM PR PROCESSING TO CONTRACTED SERV	
3/1/201	01.1622.5424		\$	XFER UTILITIES	
3/1/201		01.1622.542	\$	VILLAGE HALL UTILITIES	
3/1/201		01.1622.542	\$	FIRE DEPARTMENT UTILITIES	
3/1/201		01.1622.542	\$	PARKS UTILITIES	
3/1/201		01.1622.542	\$	GARAGE UTILITIES	
3/1/201	01.1624.5432		\$	POSTAGE	
3/1/201		01.1623.543	\$	POSTAGE	
3/1/201	02.1620.5200		\$	GASB 45	
3/1/201		02.1620.54	\$	GASB 45	
3/1/201	02.1623.5462		\$	EQUIP NETWORK	
3/1/20		02.1623.546	\$	EQUIP NETWORK	
3/1/201	02.8310.5411		\$ {900.00}	TRAINING	
3/1/20		02.8310.545	\$ 900.00	TRAINING	
3/1/20	02.8320.5200		\$	XFER MATERIALS SUPPLIES	
3/1/20		02.8320.541	\$	XFER MATERIALS SUPPLIES	
3/1/20	02.8320.5440		\$	BOND INTEREST	
3/1/20	02.1990.5477		\$	BOND INTEREST	
3/1/201	02.9710.5700		\$	BOND INTEREST	
			58 ,275.00		