**Minutes  
Village Board of Trustees**

**January 8, 2024**

A Meeting of the Village of Horseheads Board of Trustees was held on the above date at 7:00 p.m. virtually via the Zoom platform and in-person at Horseheads Village Hall, 202 S. Main Street, Horseheads, NY.

Present were:

|  |  |
| --- | --- |
| **Village Board and Staff** | |
| Mayor Kevin Adams  Trustee Pat Gross  Trustee Bill Goodwin  Trustee Mike Skroskznik  Trustee Mark Cronin  Village Manager Nate Nagle  Attorney John Groff | Fire Chief Arthur Sullivan  Chief Mike Suhey  Code Enforcement Jamie Burgess  Code Enforcement Bob Young  Police Chief Mike Suhey  DPW Don Gaylord  Code Enf. Officer Bob Young |
| **Others Present** | |
| Steve Cronin  Rachel Baer  Dave Reynolds  Matt Mustico  Don Zeigler  Al Edwards  Wayne Brubaker  Tom Rupp  Lisa Lantz  Gary Lantz  Mark Terpolilli  Ron Finefrock  Gary Moreus  Elizabeth Fresquez  Max Frezquez  Ryan Wheeler  Mike Mower | Georgia Reynolds  Stephanie Sample  Carl Lewis  David Updike  Mary Beth Jansen  Jeff Terpack  Julie Terpack  Charleen Freas  Donald Freas  Ron Swartz  Suze Wallen  George Koliwasky  Josh Knoll  Dale and Genia Cole  Matthew Buzzetti, Esq.  News Media |

Mayor Adams welcomed everyone. He advised that this meeting will be recorded Livestream via Zoom. Also recorded for posting to our site.

Resolution by Trustee Gross, seconded by Trustee seconded by Trustee Skroskznik

BE IT RESOLVED, that the following minutes of meetings are hereby received and approved:

Board of Trustees: November 13, 2023, and December 4, 2023

Planning Board: October 23, 2023 and November 27, 2023

Discussion:

Atty. Groff stated that the draft minutes of December 4th misidentified a speaker and Trustee Skroskznik had requested that a comment that he made during the meeting be reflected in the minutes. Atty. Groff noted that Board minutes are not intended to be exact verbatim.

Roll Call Vote approving minutes as amended:

Mayor Adams: Aye

Deputy Mayor Goodwin: Aye

Trustee Gross: Aye

Trustee Skroskznik: Aye

Trustee Cronin: Aye

Mayor Adams stated that we will move the Audience Participation portion to later in the meeting.

7:05pm – PUBLIC HEARING: 3312 S. Main St., Special Use Permit, Cannabis Cultivation

At 7:05 p.m. Atty. Groff declared open a public hearing regarding the application for 3312 S. Main St. for a Special Use Permit to operate a cannabis cultivation facility. He stated that this is not a referendum regarding cannabis. Those issues have been addressed by Albany and elsewhere. This is simply on the use of the property as a greenhouse operation. This is a public hearing, this is not a question and answer session. He stated that those present have an opportunity to express your views in favor or opposition. The Board is not expected to respond to questions – just receiving info from you. Also, info from the applicant. The Board will take info provided into consideration in making its final decision. Please keep your remarks no longer than 5 minutes. There will be no granting of your unused time to other individuals.

Matthew Buzzetti, Esq., attorney for applicant – we understand there was arecent incident at this location. This had nothing to do with my client. My client is seeking a permit for the back of the bldg., not the front or side. He’s cooperating with law enforcement. Code Enforcement has already shut down the other use and they have now terminated their use. My client is seeking to have a small two person grow operation. This is a C3 commercial zone which allows for greenhouses with a special use permit. It will not be a retail operation. No customers coming in. They will just be growing product. Only two people. With these types of applications New York State is heavily regulating these, including licensing through the state, inspection, alarm requirements, cameras, etc. required before they are allowed to begin operation. They are willing to meet with any member of the Board or police etc. As you know, consumers of cannabis is now legal. And everybody who decides to use this product should have a license, stringent testing, and safe products. That is what they are seeking to do on a very minor scale. Sticker shop in front of store incident had literally nothing to do with my clients. We want to break any stigmas. Want to operate in a safe manner.

David Updike, 3302 S. Main St. – my concern is that its called a greenhouse but what is the legal medical opinion on having cannabis there for growth. There is a percentage of 5-7% of people that are allergic to cannabis but I don’t know effects of growing it, gets in the air, etc. Regarding the recent incident there on New Years Eve, outrageous number of police there. My understanding was that there was a fight. And kids under age of 13 present at 2am. Now with growing this, if there is a medical hazard from growing it, my daughter is allergic to cannabis. If this is a concern for me I want to know.

Gary Moretis, 531 Watkins Road – I live a couple miles away, but felt the need to come. My wife and I moved here 40 years ago. When we moved here we wanted to be in a safe place. I’m adamantly opposed to this. There are residents within 100 feet of this location. Why this Board would even consider this is beyond me. I ask each of you - do you want this next to your house? The answer would be no. Please find another place for this.

Don Freese, 3304 S. Main St. – My concern is that is could bring criminals come in here doing smash and grab. Take the stuff and leave, etc. I know a lot of cannabis shops get broken into a lot. We don’t need hoodlums coming around here. People will know that is there. Won’t stop them breaking in, or breaking into neighbor houses.

Lisa Lantz – I’m the property owner. Party was unauthorized, no permission, and is completely separate from these people trying to do this. I know a lot of people are against cannabis. Some people need it for medical reasons. If you looked where this is in the building, there are three separate locations there. He has the most secure section. No windows, all steel doors, no way to get in, cameras inside and outside, alarm system, etc. You would never know he was even in there. As for the guy out front, there will no longer be anymore of those people in there.

Bryson Clark - You won’t see this at all. As to people being allergic, its more likely to being allergic to a food or pesticide. State is going to be all over them.

Mary Beth Jansen, Matthew Circle – I’m opposed to this. I had a brother who was ill, he was recommended by doctors to use cannabis and he refused it saying that he had been a health teacher and knows the effects. This is not good for our community.

Kim Seymour, South Ave. – don’t know their business plan, but I think a lot of concerns of people living close to this is what could potentially happen. This area is known to be a troubled area. Other meetings residents have come regarding the hotels down there. Activities taking place in this area that makes residents leery of what this business could bring. If someone could alleviate our worries maybe they would feel better.

As there was nobody else who came forward to speak, Atty. Groff declared the public hearing closed.

Atty. Groff noted that in the course of examining the file, that during the Village Planning Board review they failed to meet procedural requirements of Section 245-120b a-I, regarding certain concerns and report back. Because of that failure, I recommend to this Board that the application be referred back to the Planning Board for reconsideration so they can specifically address these items.

Mayor Adams – I believe Mr. Buzzetti said that at this location, that incident was not related - but I believe it was related because it was the same location. We don’t have all the info or investigation of that incident. It would be premature, as well as the concerns from Atty. Groff, to have a vote tonight. Need to have our Planning Board relook at it. I’m in favor of tabling this.

Resolution by Trustee Skroskznik, seconded by Trustee Gross

WHEREAS, Lantz Holdings, LLC has applied for a special use permit, pursuing to Chapter 245, Article XIX of the Village Code, pertaining to property commonly known as 3312 South Main Street, Village of Horseheads, New York, and

WHEREAS, it is unclear that the Village of Horseheads Planning Board, in its review of the application, took into consideration the factors noted in Section 245-120 B (2) (a) through (i),

NOW THEREFORE BE IT RESOLVED, that this Board does hereby refer the application back to the Planning Board for its reconsideration, with particular emphasis on the above noted concerns.

Discussion: Atty. Groff stated that the applicant has granted extension for review. Your zoning law required action within 62 days. Because of the Planning Board deficiency I requested applicant to grant waiver of time line. They did grant the waiver.

Roll Call Vote:

Mayor Adams: Aye

Deputy Mayor Goodwin: Aye

Trustee Gross: Aye

Trustee Skroskznik: Aye

Trustee Cronin: Aye

Mayor’s Report:

Mayor Adams reported on the following items:

* I am asking for the Village website to **transition to .gov.** The trustees were sent a letter regarding this. Most .gov have to have a state delineation to not have duplicates. City and county names that are not duplicates can be registered. I researched this, we are the only horseheads. So I will ask to be applying for the .gov status.

All Trustees indicated agreement.

- It is my vision that the Village have open meetings on Youtube and Zoom. If we are livestreaming then we should post the live stream within 5 business days. The other advantage to this is that the Committee on Open Government has ruled that by doing so it alleviates the requirement for the municipality to have to post draft minutes within 2 weeks. Also its an unedited post. There is no cost to the Village as we are recording this and posting to Youtube channel is free.

All Trustees indicated agreement.

- Moving meetings back to Thursdays. Starting in March I would like us to move meetings from Mondays back to Thursdays. Right now Mondays interrupts our Village Court schedule. Resumption of all Mondays for court can occur. We should accommodate other Village functions. Also it avoids conflicts with County Legislature meetings, which I cannot attend as I have to be here. Also I have reached out to county Legislator Tom Sweet and he is also committed to coming back to our meetings. Any objections moving back to Thursdays in March?

All Trustees – no objections.

- Time of Board Meetings. I also propose that we move the Board meetings from 7pm to 6pm, to increase attendance. Clearly we don’t have popular public meetings, so to make sure all meetings are well attended I think we should try this at 6pm. Also more convenient for our staff who have to attend. Give it a trial period.

All Trustees indicated agreement.

- Frequency of the meetings – starting after budget, I would like to resume a two meeting a month schedule. My vision is that the Board of Trustees has the infrastructure for the Manager and his staff to be the “how”. The “what” has been lacking. Asking for strategic vision of our departments, etc. that needs to be an issue for the Village Board. I do not see in past sessions about frequency of presentations from various departments, to let us know how goals are being met. Also, I don’t believe that meeting once a month is sufficient when we start bringing on committees, i.e. I’m tasking our Deputy Mayor to start business roundtable discussions. I would like to see how this goes having two meetings per month. The 1st and 3rd Thursdays of each month.

Trustee Cronin – I’m not opposed to the two meetings. But there are times where we can add a special meeting. Also for the minutes, there is a timeframe to put together these minutes etc., now it’s doubled. We are losing half day to full day, now twice a month. Now we are hiring for the manager assistant, and people don’t want to work nights. That is why they apply to municipal jobs. Those are just some of my thoughts. It doesn’t really matter to me, I would see it as we would have problems filling two meetings a month. We did 11 budget meetings last year. That does not include regular board meetings. That is when we would typically meet with our dept. heads.

Trustee Gross – years ago each Trustee took a department and reported back to the board on their activities. And they would talk to all of the employees, etc. I think it’s a good idea if we have one person for each department, etc.

Trustee Goodwin – I want to make sure for the second meeting we’re not just trying to fill an agenda.

Trustee Cronin – Before we went to one mtg per month, in the summer months we went down to one meeting anyway.

Discussion among the Boardmembers ensued regarding this proposed change.

Trustee Skroskznik – We should implement the two times a month meetings, and new time. It’s going to take a while to acclamate to this proactive administrative style, but its good. So I would agree with two times a month, and 6pm would work well. I agree with that.

Trustee Gross – I agree. We used to meet twice a month for years. Also gave us a chance to discuss what is going on. Once a month is hard.

Trustee Goodwin – This is a good idea. When I joined it was twice a month.

Mayor Adams – I would suggest 1st and 3rd Thursday of the month, at 6pm.

- Fire Station. After my swearing in, on December 4th I met with every single department for the next three days after that. I went to the Fire Dept. on drill night. I had a very interesting, frank and raw conversation with them. I thank them for their honestly and for what they do. One thing that struck me is the infrastructure problems at the Fire Station - roof leakage, bldg. crumbling, etc.

Village Manager Nagle – in the past we’ve done a couple of engineering studies over there. The roof does need to be replaced. Issues with two of the walls, one bay does not do something with firetruck. We are recruiting female firefighters, but with no female locker room, and some ada items. What we’re asking at this point is to do a study regarding the fire station. This study would be necessary and would be good additional info regarding possible fire district. If fire district doesn’t go forward, we would now have dollar figures to discuss in the budget. District would also know what they are getting into. Would like to seek out quotes for studies and report back. This is a non-budgeted item. Do we want it in the in the 24-25 budget, or before. At this time, I have no idea how much study would cost.

Trustee Goodwin – Should be prior to 2025 because if district moves ahead we need that information.

Trustee Gross – if the roof is leaking, etc., we can’t wait.

Trustee Cronin – still Village property, I’m not sure why we would spend money on the study. Get the contractor in here instead of spending 1000x on a study.

Mayor Adams – why I’m asking for a study, is that we’re not just asking to fix the roof, etc. You’re talking about fundamental bldg. problems. To be able to bring in a contractor and just ask for an estimate for just the roof. Then someone else for foundation. Etc. etc. Have to address all the concerns at once. Engineering study is the best way so we can see everything and do it right.

Trustee Skroskznik – I think we should do this study, it needs to be done.

Atty. Groff offered the following resolution regarding an engineering study for the Fire Station:

WHEREAS, based on reports that the Village Fire Station may have structural and other deficiencies, Village Manager Nathan Nagle is hereby authorized and directed to consult with qualified engineering firms and to solicit proposals for a structural study on the Fire Station and report back with the results.

Resolution was moved by Trustee Goodwin, and seconded by Trustee Skroskznik

Roll Call Vote:

Mayor Adams: Aye

Deputy Mayor Goodwin: Aye

Trustee Gross: Aye

Trustee Skroskznik: Aye

Trustee Cronin: Aye

NYS DOT SHARED SERVICE AGREEMENT

Village Manager Nagle reported that this is to renew the agreement we have with NYS Department of Transportation. Each municipality has similar agmts. No changes in structure of agmt. Formalizes what we already do.

Resolution by Trustee Cronin, seconded by Trustee Gross

WHEREAS, the Village has a history of Shared Service Agreements with NYS Department of Transportation, beginning in 2015, to share, exchange or lend materials and equipment for maintenance of state and municipal roads and highways which would be available in circumstances other than a Governor’s emergency declaration, and

WHEREAS, on April 30, 2023 the most recent agreement expired, and

WHEREAS, the objective of the agreement is to have in place an open shared service agreement in the event of an emergency to facilitate immediate response without delay, and

WHEREAS, Village Manager Nathan Nagle, and Director of Public Works Don Gaylord have recommended to this Board that the Village renew this shared service agreement with NYS DOT, and

WHEREAS, the agreement is for services valued in an amount not exceeding $25,000 and is for a term of four (4) years, retroactive to April 30, 2023.

NOW THEREFORE BE IT RESOLVED, that Village Manager Nathan Nagle is authorized and directed to enter into the agreement on behalf of the Village of Horseheads, and be it further

RESOLVED, that a copy of the agreement shall be placed on file with the Village Clerk.

Roll Call Vote:

Mayor Adams: Aye

Deputy Mayor Goodwin: Aye

Trustee Gross: Aye

Trustee Skroskznik: Aye

Trustee Cronin: Aye

SIGN LAW – SET PUBLIC HEARING

Atty. Groff – we’ve been drafting an update to existing sign law for a couple of years. Acquired a lot of info. Two months ago we had a special mtg on this matter. At this Board’s direction we added some definitions for “lewd and obscene”, those terms have been incorporated. If there are additional comments we would certainly want them to be incorporated. If not, if you want to enact, we should schedule a public hearing. We can also give you that latest redline version if you want to see all the changes.

Resolution by Trustee Goodwin, seconded by Trustee Skroskznik

WHEREAS, this Board is in receipt of a proposed Local Law entitled “Signs”.

NOW THEREFORE BE IT RESOLVED, that a public hearing is hereby scheduled for Monday, February 12th, 2024 at 7:05 p.m. regarding the Proposed Local Law: Signs.

BE IT FURTHER RESOLVED, that said public hearing will be both in-person at Village Hall, 202 S. Main Street, Horseheads, NY and on the virtual application Zoom.

Roll Call Vote:

Mayor Adams: Aye

Deputy Mayor Goodwin: Aye

Trustee Gross: Aye

Trustee Skroskznik: Aye

Trustee Cronin: Aye

TRANSFER OF FUNDS

Village Manager Nagle – this is one of several transfer lists between now and end of budget year. Largest is taking monies out of Contingency and putting into fire equipment for gear washer, in case we don’t receive grant for it. We are submitting grant application, but if we don‘t get it we can buy it. If grant is reimbursable, then we are prepared. Also contractual items moving from Contingency - retro monies for employment contracts.

Resolution by Trustee Cronin, seconded by Trustee Gross

BE IT RESOLVED, that the Clerk-Treasurer is hereby authorized to transfer the funds listed on the attached sheet.

Roll Call Vote:

Mayor Adams: Aye

Deputy Mayor Goodwin: Aye

Trustee Gross: Aye

Trustee Skroskznik: Aye

Trustee Cronin: Aye

NYCOM CONFERENCE ATTENDANCE

Village Manager Nagle – this is for the Winter Legislative Session. They talk about state budget, etc. also gives NYCOM input from municipalities on what they wish to see them lobby for. This would be our Mayor’s first NYCOM session. Very educational.

Resolution by Trustee Cronin, seconded by Trustee Goodwin

BE IT RESOLVED, that Mayor Kevin Adams and Village Manager Nathan Nagle are hereby authorized to attend the New York State Conference of Mayors’ Winter Legislative Meeting, February 4-6, 2024, in Albany, NY, with all expenses paid as are allowed under Section 77B of the General Municipal Law.

Trustee Skroskznik – what are costs.

Manager Nagle – lodging for 2 nights, around $1,700 for the two of us.

Roll Call Vote:

Mayor Adams: Aye

Deputy Mayor Goodwin: Aye

Trustee Gross: Aye

Trustee Skroskznik: Aye

Trustee Cronin: Aye

CHEMUNG COUNTY RELATED ITEMS

Mayor Adams left the room for the items regarding Chemung County.

Village Manager Nagle – The Chemung County Planning Department are working on a grant to combine the Catherine Valley Trail and Lackawanna Trail. This is that middle gap between them to which they want a letter of support for their grant efforts. This piece of the trail does come directly through the Village.

Resolution by Trustee Skroskznik, seconded by Trustee Gross

WHEREAS, Chemung County residents and others benefit from the establishment and maintenance of two trails in the County - Catherine Valley Trail on the north and Lackawanna Railroad Trail on the south, and

WHEREAS, the combining of these two trails through the Town and Village of Horseheads would provide many benefits including enhanced recreational opportunities, increased mobility, and safety for cyclists and pedestrians, and

WHEREAS, the County of Chemung intends to apply to the NYS Department of Transportation’s *Transportation Alternatives Program* for a grant to combine these trails, and has requested support for such application.

NOW THEREFORE BE IT RESOLVED, that the Village of Horseheads Board of Trustees does hereby confirm such support and authorizes and directs Village Manager Nathan Nagle to prepare a letter of such support and to forward same to the County and other appropriate parties as soon as is practical.

Roll Call Vote:

Deputy Mayor Goodwin: Aye

Trustee Gross: Aye

Trustee Skroskznik: Aye

Trustee Cronin: Aye

Village Manager Nagle – the other item is a tree grant applied for on our behalf by the County. Along with Town of Horseheads, and it is removal of ash trees to replant appropriate species of trees, purchase of equip, etc. small and large, and the ability to replace sidewalks if necessary.

Resolution by Trustee Cronin, seconded by Trustee Gross

WHEREAS NYS DEC is accepting grant applications for urban and community forest projects through the Inflation Reduction Act, and

WHEREAS, such funding was made available by the US Department of Agriculture and Forest Services, and

WHEREAS, this is a historic funding opportunity to improve the health of trees and green spaces in disadvantaged communities, improve urban land cover, and support New York State’s aggressive climate requirements, and

WHEREAS, this is a no-match grant, and

WHEREAS, the Chemung County Planning Department has offered to assist the Village in completion and submission of the grant application, and

WHEREAS grant applications are due by 1/31/24, and Village Manager Nagle has not had an opportunity to fully research all relevant aspects of the grant program, however it appears to have initial merit.

NOW THEREFORE BE IT RESOLVED, that Village Manager Nathan Nagle is authorized and directed to continue his research into the program and upon his determination that participation in same would be in the best interest of the Village, he is then authorized to submit the necessary grant application by the due date.

Roll Call Vote:

Deputy Mayor Goodwin: Aye

Trustee Gross: Aye

Trustee Skroskznik: Aye

Trustee Cronin: Aye

Mayor Adams rejoined the meeting.

THAW HIRING FREEZE – DPW

Village Manager Nagle – we have an open position in Water Dept. We received applications, and we also have a member of streets that is interested. If we choose him to fill this, this would create a vacancy in the street side. Instead of waiting till February, I’d like to address it tonight.

Resolution by Trustee Goodwin, seconded by Trustee Skroskznik

WHEREAS, on December 13, 2018, the Village of Horseheads Board of Trustees established a hiring freeze as to all full-time employee positions in the Village of Horseheads, and

WHEREAS, such freeze may be lifted and rescinded at the discretion of this Board, and

WHEREAS, Village Manager Nathan Nagle has reported to this Board that he is anticipating a vacancy in the Department of Public Works – Street Department, and that the Village has the need to hire a replacement EO1 or higher position, and

WHEREAS, the vacancy will adversely affect the operations of the Village if the position remains unfilled.

NOW THEREFORE BE IT RESOLVED, that Village Manager Nathan Nagle is authorized and directed

to take any and all reasonable steps necessary to hire an EO1 or higher position as soon as is practical.

Roll Call Vote:

Mayor Adams: Aye

Deputy Mayor Goodwin: Aye

Trustee Gross: Aye

Trustee Skroskznik: Aye

Trustee Cronin: Aye

AUTHORIZE STAFFING AGREEMENT WITH NESCO – VILLAGE MANAGER’S ASSISTANT POSITION

Village Manager Nagle - this is the temp agency that we used to fill the deputy clerk position. Want to use them again for my assistant’s position. They will look at all applicants we have received. They will do initial interview process. Then the person would be hired on a temporary basis, actually working for NESCO, etc. At the end of trial period we could then hire them directly. At some point we also need discussion on changing the title for the Clerk-Treasurer – splitting them into two positions, a Clerk and a Treasurer.

Resolution by Trustee Cronin, seconded by Trustee Gross

WHEREAS, the position of Village Manager’s Assistant has become vacant, and the Village has authorized Village Manager Nate Nagle to fill the position, and

WHEREAS, the Village has had success using NESCO Resource in filling critical Village positions not subject to civil service requirements.

NOW THEREFORE BE IT RESOLVED, that Village Manager Nate Nagle is hereby authorized to enter into a Staffing Services Agreement with NESCO Resource for the position of Village Manager’s Assistant, providing for a “markup rate” of 55% with a variable ”direct hire conversion fee” beginning at 22% of annual salary and concluding with 0% of annual salary after more than 181 days work.

Trustee Skroskznik - 55% due to NESCO?

Manager Nagle – person is hired at an hourly rate, and markup is 55%. The longer that we keep the employee as a temp the scale goes down. Breakeven point is about 3 months.

Roll Call Vote:

Mayor Adams: Aye

Deputy Mayor Goodwin: Aye

Trustee Gross: Aye

Trustee Skroskznik: Aye

Trustee Cronin: Aye

CONTRACT WITH FAGAN ENGINEERS REGARDING LEAD AND COPPER WATER SERVICE LINES

Village Manager Nagle – Fagan to assist us with lead and copper inventory of our water lines. Feds want inventory of lead and copper lines in systems by October of 2024. We have been working on this for two years. This agreement finalizes most of the pipes we haven’t had a chance to get to, and in a format for DEC, etc. Part of this is to determine what lines are going from water mains to meters in individual homes. At some point we will reach out to residents to find out if there is a lead pipe going into house. Then after October 2024 we will get info from the EPA on how to mitigate this, not only in the Village.

Resolution by Trustee Cronin, seconded by Trustee Goodwin

WHEREAS, the Environmental Protection Agency issued revised rules in 2021 regarding lead and copper water service lines, said rules apply to the Village of Horseheads water system, and

WHEREAS, in August 2023 the NYS Department of Health issued Service Line Inventory Guidance, and

WHEREAS, the EPA and DOH regulations require the development of a service line inventory to determine the existence of lead service lines or the lack thereof, and

WHEREAS, Village Manager Nathan Nagle has consulted with Fagan Engineers and Land Surveyors, PC (Fagan), regarding their assistant in complying with the rules relative to completion of a water service line inventory to facilitate the Village’s compliance.

NOW THEREFORE BE IT RESOLVED, that Village Manager Nagle is authorized and directed to enter into an Engineering Service Agreement with Fagan regarding a service line inventory at a cost of $9,800.00 to be completed on or before 9/1/2024, a copy of said agreement shall be placed on file with the Village Clerk.

Roll Call Vote:

Mayor Adams: Aye

Deputy Mayor Goodwin: Aye

Trustee Gross: Aye

Trustee Skroskznik: Aye

Trustee Cronin: Aye

Manager’s Report

Village Manager Nagle reported on the following items:

– WIIA project - substantial contract work has been completed. More work in the spring. Overall project just over 5M dollar, once we make these final payments we’ll start working on bond work to pay back 2M dollars. The 3M was grant through the state.

- Budget meetings – we’ll start those the last week of February or first week of March. Unlike in past years, we’ll just do them on Thursdays at 6pm - through to end of April as needed. As a reminder, we need to pass the budget prior to May 1st.

- At the February Board meeting we will have a draft Tax Cap Override Law. Please share with me any projects or concerns you have for consideration for the new budget.

Audience Participation:

Shawn Hathaway, Camden Ave. – Mr. Hathaway spoke about a local veterans organization, and submitted his letter of comments to the Board. His comments centered on recent events at the organization involving Village Police being called, and that in his opinion they had no authority to be there as this is an internal policy dispute. He also commented on a letter delivered to the Village Clerk, and that this letter should never have been accepted. He added that he is not here on behalf of any specific club or business, but as a resident.

Mark Terpolilli, Sayre St. – Parking lot at Sayre and North Streets was not cleaned yesterday. Could not get into parking lot. Cars could get not near entrance. I ask that next time they clean the streets how about this parking lot too.

Mayor Adams invited those on Zoom to address the Board if they would like. Nobody did.

Mayor and Trustee Comments

Trustee Goodwin – Neighborhood Watch mtg. on January 30th at 7:00pm.

Mayor Adams thanked Kelly Cook and Christina Jackson for the work on Holiday in the Square Festival. It was a wonderful event. Also the Santa Sightings put on by our Fire Department was such a great activity. I was able to witness it from the inside of the firetruck. Thank you to our FD and all those who helped.

Mayor Adams reported that our newest Police Officer Joel Ryan started on Christmas Eve Day.

As there was nothing further to come before the Board, on a motion by Trustee Gross, seconded by Trustee Goodwin, the meeting was adjourned at 8:53 p.m.

/rmb

TRANSFER LIST – 08JAN24

|  |  |  |  |
| --- | --- | --- | --- |
| **XFER AMOUNT** | **"TO" ADJ AVAIL BAL** | **"FROM" ADJ AVAIL BAL** | **NOTE** |
| $22,195.00 | 403,231.00 | 280,350.00 | CSEA RETRO PAY |
| $12,805.00 | 153,018.00 | 267,545.00 | CSEA RETRO PAY |
| $10,000.00 | 223,055.00 | 341,950.00 | CSEA RETRO PAY |
| $6,000.00 | 30,700.00 | 261,545.00 | FD WASHER DRYER |
| $22,243.00 | 38,088.00 | 319,707.00 | NEW METER FOR WELL |
| $5,000.00 | 10,400.00 | 256,545.00 | NEWSLETTER POSTAGE INCREASE |
| $1,300.00 | 1,800.00 | 255,245.00 | GIS SUBSCRIPTION |
| $10,000.00 | 31,640.00 | 245,245.00 | RPR GENERATOR/BOILER ASBESTOS |
| $550.00 | 3,150.00 | 1,881.00 | EXTRA MEETINGS |
| $4,100.00 | 85,534.00 | 9,843.00 | NYS RETIREMENT OVERAGE |
| $10,000.00 | 48,060.00 | 341,950.00 | MANDATED WATER ACCESS TUBES |